



ILM Accredited Level 3 Award in First Line Management

Target Audience & Prerequisites

The Award in First Line Management gives an introduction to the basic skills, knowledge and understanding required by today's first line manager. The mandatory unit in 'Solving Problems and Making Decisions' is designed to develop practical techniques for tackling managerial problems and decisions.

This qualification is designed for those who are likely to become first line managers, team leaders, supervisors or for candidates already in post with little or no formal training. It is designed to improve performance in the organisation by focusing on specific job roles.

Course Outline:

The qualification comprises 5 units (totalling 7 credits). These units allow candidates to progress through the ILM framework and gain valuable credits for progression onto higher level programmes:

Unit Title	Credit Value
Solving Problems and Making Decisions	2 Credits
Introduction to Leadership	2 Credits
Building the Team	1 Credit
Working with Costs and Budgets	1 Credit
Understanding the Communication Process in the Workplace	1 Credit

Accreditation & Reward:

On successful achievement of the required modules you will be awarded the ILM Level 3 Award in Leadership and Management. Progression onto the Certificate and Diploma programme is available for candidates who wish to pursue career development with the Institute.

Course Delivery:

The course is delivered by qualified ILM tutors. Candidates are required to complete a minimum number of guided learning hours (GLH) and also complete a work based assignment. One-to-one support for completion of the assignment is available throughout the programme.

Delivery:	The programme is delivered by qualified ILM tutors.
Venue:	Textile Centre of Excellence or at client premises (details available on request).
Dates:	5 day programme, dates available on request
Duration:	Minimum 31-39 guided learning hours completed within a period of 6 months.
Cost:	Contact the Centre for pricing and funding
Contact:	Sian Patrick, or a member of the Commercial Services Team



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