



NVQ Level 2 Team Leading

Target Audience & Prerequisites

This qualification is suitable for candidates working in or about to begin a supervisory role and who wish to have their essential competencies recognised by a national qualification. Candidates seeking a career in management and wish to develop their leadership skills would be suited to this programme.

Course Outline

The NVQ is made up of 6 work related units, which measure a person's capability and job competency. There are 4 mandatory units and 2 optional units to be completed.

Mandatory

UNIT 1 (Unit A1)	Manage your own resources
UNIT 2 (Unit B5)	Provide leadership for your team
UNIT 3 (Unit D1)	Develop productive working relationships with colleagues
UNIT 4 (Unit E5)	Ensure your own action reduce risks to health and safety

Optional

UNIT 5 (Unit C1)	Encourage innovation in your team
UNIT 6 (Unit D5)	Allocate and check work in your team
UNIT 7 (Unit D7)	Provide learning opportunities for colleagues
UNIT 8 (Unit D8)	Help team members address problems affecting their performance
UNIT 9 (Unit D12)	Participate in meetings
UNIT 10 (Unit F5)	Resolve customer service problems
UNIT 11 (Unit F7)	Support customer service improvements

Accreditation & Reward

Following successful completion, candidates will be awarded a certificate approved by the awarding body with the opportunity for a formal presentation at the Textile Centre of Excellence's Awards Ceremony. Opportunities for further progression are available and might include:

- Level 3 Award in First Line Management

Course Delivery:	Assessed in the workplace by qualified assessors
Venue:	At the employer's premises
Duration:	Up to 12 months, typically between 6 and 9 months
Cost:	No cost to eligible learners through Train to Gain £1,245.00 + VAT per candidate without funding
Course Dates:	Candidates can begin this NVQ at any point in the calendar year.
Contact:	Martin Jenkins or a member of the Training & Learning Team



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