



## NVQ Level 2

## Certificate in Warehousing & Storage (QCF)

### Target Audience & Prerequisites

This qualification is suitable for candidates within a warehousing environment who wish to have their essential competencies recognised by a national qualification.

### Course Outline

The NVQ is made up of work related units each with a credit value, which measure a person's capability and job competency. The qualification is individually designed to match the candidate's job role and knowledge and practical skills development is expected.

The minimum number of credits required to achieve this qualification is 26. (see over)

### Accreditation & Reward

Following successful completion, candidates will be awarded a certificate approved by the City & Guilds with the opportunity for a formal presentation at the Textile Centre of Excellence's awards day. Opportunities for further progression are available and might include:

- Level 3 in Logistics Operations Management (Warehousing & Storage)
- ILM Level 3 Award in First Line Management

<b>Course Delivery:</b>	Assessed in the workplace by qualified assessors through work observation, discussion and personal statements with work assessed by role not individual units
<b>Venue:</b>	Onsite at the employer's premises
<b>Duration:</b>	Up to 12 months
<b>Course Dates:</b>	Candidates can begin this NVQ at any point in the calendar year.
<b>Contact:</b>	Angela Keenan or a member of the Training & Learning Team

# Textile Centre of Excellence



Mandatory Units (7 credits to be achieved)	Credit value
Health, safety & security at work	3
Develop effective working relationships with colleagues in logistics operations	4
<b>Group 1 Optional Units (6 credits to be achieved)</b>	
Pick goods in logistics operations	3
Wrap and pack goods in logistics operations	3
Place goods in storage in logistics operations	4
Process orders for customers in logistics operations	3
Assemble orders for dispatch in logistics operations	3
<b>Group 2 Optional Units (3 credits to be achieved)</b>	
Maintain the cleanliness of equipment in logistics operations	3
Keep work areas clean in logistics operations	3
Maintain hygiene standards in handling and storing goods in logistics operations	3
<b>Group 3 Optional Units (1 credit to be achieved)</b>	
Moving and/or handling goods in logistics operations	4
Use equipment to move goods in logistics operations	3
Use a compact crane in logistics operations	1
Use a forklift side-loader in logistics operations	1
Use a hoist in logistics operations	1
Use an industrial forklift truck in logistics operations	1
<b>Group 4 Optional Units (3 credits to be achieved)</b>	
Keep stock at required levels in logistics operations	3
Check stock levels and stock records	3
<b>Group 5 Optional Units (6 credits to be achieved)</b>	
Operate equipment to perform work requirements in logistics operations	8
Receive goods in logistics operations	3
Maintain the safety and security of hazardous goods in logistics operations	6
Process returned goods in logistics operations	3
Sort goods and materials for recycling or disposal in logistics operations	3
Supervise the receipt, storage and dispatch of goods	6
Contribute to the provision of customer care in logistics operations	3
Principles for Food Safety in Logistics	1

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